

Notice:
September Executive Board (Board of Directors) Meeting
MISSION VIEJO HOMEOWNERS' ASSOCIATION, INC.

The next executive board meeting will be held at Holy Love Lutheran Church,
4210 South Chambers Road
Aurora, CO 80014
February 17, 2015
6:30 PM – 7:45 PM

Agenda:

Please see the Mission Viejo HOA Web site for any last minute additions or changes at:
<http://missionviejohoa.org/agenda.html>

1. Call to Order, Establishment of quorum - Alan Engels, Kerri Millerman, Tom Brandhorst, Doug Poole, Erika Musser
2. Open Members' Forum (15 minutes) (if requested)
 - No concerns raised
3. Approval of Minutes: Motion: Tom; Second: Doug; pass unanimously
4. Review of Financial Matters
 - Reconciliation report matches bank statement.
 - Reviewed upcoming expenses over next 2 months
 - a. BBB subscription provides 7 hours of free arbitration.
 - b. Insurance (Hicks) for D&O and events.
5. Committee Reports (Welcome, Garden Club, July 4th, Business Liaison & others)
 - Recreation Center Committee (Todd):
 - a. Currently meeting Saturday, 2/21/15, at 4pm at the Mission Viejo Library. Mr. Van Lewis to talk about how they formed a Metro District in Heather Ridge.
 - b. If we could meet the requirements to run as a metro district, we could have more options available to us if something happens with current owners of center.
6. Unfinished Business:
 - Volunteer Party After Action
 - a. Total Cost \$243.06: covered pizza, wings, drinks, and tip for approximately 35 volunteers
 - b. Keeping options open for venue but Dry Dock seems to work well.
 1. Venue is convenient and allows for our own food keeping costs down.
 - c. Other options to consider include catering in or a sit down dinner but both result in excessive costs and additional time commitments by board members.
 - Pro Disposal Contract (Current contract expires 2/28/2015)
 - a. Ongoing discussions by Alan with Pro Disposal and other vendors.
 - b. Alan has made about 30 calls for a better contract and lower rates but he has been unable to find anything better.
 - c. New term will be from 3/1/15 - 2/28/19
 - d. Motion: Kerri Millerman; 2nd: Tom Brandhorst
 - e. Discussion:
 1. Will there be a cost change for homeowners?
 - a. The terms will be the same as what they have been.

- f. Call to Order: Passes unanimously
 - g. Alan to make spelling correction on agreement and send to board for final approval.
7. New Business:
- a. Acceptance of Termination – Troy Haller
 - 1. Troy sent formal letter of resignation requesting to come off board before term expired.
 - b. Acceptance to extend Kerri Millerman through 2015 to balance voting of board
 - 1. Motioned: Tom Brandhorst; 2nd: Doug Poole; All favor
 - c. Installation of Board Members (2015 roles)
 - 1. Two new board members: Erika Musser and Doug Poole
 - 2. Erika Musser nominates Alan Engels as President; 2nd Doug Poole; Alan accepts.
 - 3. Alan Engels nominates Erika Musser as Secretary; 2nd: Kerri Millerman; Erika accepts
 - 4. Erika Musser nominates Tom Brandhorst as Vice President; 2nd Alan Engels; Tom accepts.
 - 5. Alan Engels nominates Jeremiah Banigan as Treasurer; 2nd Tom Brandhorst; Jeremiah accepts via telephone.
 - d. Ironwood Weed Control Contract (Due April 1, 2015 – 5% discount if paid by date)
 - 1. Includes five weedings: March, April, May, June, and August
 - 2. All areas listed in contract (along Quincy, Hampden, Chambers, inner circle along Mission Pkwy, sidewalk along Memphis)
 - 3. Goal to start 5-7 days prior to spring clean up.
 - 4. Alan will notify if they spray and there are still weeds after 7 days, vendor will reapply at no additional cost.
 - 5. Motion: Doug Poole; 2nd Tom Brandhorst; passes unanimously
 - 6. Proposal to deadwood, raise, and clear three areas. Offer good through December 2015. Decided to complete Item #3 now and items 1 & 2 towards end of year.
 - a. Motion: Alan Engels; 2nd Kerri Millerman; Favored unanimously.
 - b. Discussion:
 - i. Not spraying any trees per contract because it would drip down onto public walkways, which would require sidewalk closure and additional expenses.
 - ii. Tom inquired that since the city is being more aggressive cleaning up, will they take out the trees. Alan advised that the city will not take out the deadwood and clear, they will cut the trees to stump only.
 - e. Grant Application with City of Aurora (Due April 1, 2015 up to \$5K)
 - 1. Two city grants per ward; three year plan with city with \$5,000/year. Application due 4/1/15.
 - 2. Elaine, Alan, and Doug to be named on proposal.
 - 3. Motion: Kerri Millerman; 2nd Doug Poole; passes unanimously
 - 4. Part of stumps to be taken care of by Ironwood contract.
 - 5. Not using spring clean up for prep unless there are enough volunteers.
 - 6. Elaine volunteered to get more volunteers.
 - 7. Concern if we use rock along sidewalk, we are liable if any accidents affected by it therefore, we will not be using rock.

8. Concern about preparation required to clean up area before we can overhaul.
Clarification made that not all prep work will be done in one day and we can slice up by days. The city confirmed that we could have multiple dates to complete.
- f. Spring Clean-up – should be a separate date from grant application
 1. Motion: Tom Brandhorst; 2nd Doug Poole; unanimous
 2. Proposed dates 4/18/15 or 5/2/15
 3. Board to email suggested dates before next meeting
 4. To approve \$465 cost with date by next month.
 5. We have worked on area by Kalispell and fire station year after year with no homeowner participation and suggested to move focus to other areas.
 6. Doug offered to get bags to help reduce cost.

8. City of Aurora Project Plan Reviews – None

9. Announcements/End of Regular Meeting / Next meeting is March 17, 2015

A closed-door executive session will be held at the end of the regular meeting. This session will discuss upcoming issues / resolutions involving the recreation center building. The MVHOA board members will be meeting with other HOA board members from the local community and legal counsel.

The Mission Viejo Board of Directors reserves the right to conduct closed-door executive sessions. This action is authorized under the Board of Directors Policy on the Conduct of Meetings* – (b) consultation with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client (e) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy; (f) review of or discussion relating to any written or oral communication from legal counsel.

*From Mission Viejo Homeowners' Association Inc. Policy Regarding Conduct of Meetings adopted April 20, 2011