

Notice:
July Executive Board (Board of Directors) Meeting
MISSION VIEJO HOMEOWNERS' ASSOCIATION, INC.
The next executive board meeting will be held at Holy Love Lutheran Church,
4210 South Chambers Road
Aurora, CO 80014
July 21, 2015
6:30 PM – 7:45 PM

Agenda:

Please see the Mission Viejo HOA Web site for any last minute additions or changes at:

<http://missionviejohoa.org/agenda.html>

1. Open Members' Forum (15 minutes) (if requested):
 - a. Attended by five residents
 - b. Recap of what happened at the last recreation center meeting.
 - i. The Trails recreation center offering great discount to Mission Viejo HOA active members.
2. Call to Order, Establishment of quorum – 6:50 attended by Alan, Tom, Erika, and Doug
3. Approval of Minutes – Motion to approve: Doug; 2nd Tom; passes unanimously
 - a. May to be approved in July meeting
4. Review of Financial Matters –
 - a. May Reconciliation Report matches bank statement beginning and ending balance.
 - b. June Reconciliation Report matches bank statement beginning and ending balance.
 - i. Report reflects all 4th of July expenses.
 - c. \$0 tax bill. Audit complete and will be posted on website along with tax return.
 - d. Motion to accept May and June financials: Tom; 2nd Erika; passes unanimously
5. Committee Reports (Welcome, Garden Club, July 4th, Business Liaison & others)
 - Welcome Committee: To revisit idea to purchase more folders with HOA logo at the end of the year when we see the remaining budget. Until then, plain manila folders will be purchased.
 - Garden Club: City has not been responsive to requests made by garden club to trim the trees around the garden area. Alan to contact Marsha to see if can get this taken care of by the city.
 - July 4th: Lori would like to be involved again with the planning of the event. Doug to contact Lori to follow up.
 - Business Liaison: New program with Trails Rec Center which is going well.
6. Business:

Unfinished Business:

- a. Grant Application Status – continued discussion work dates 8/22, 9/12 and 9/19
 - i. HOA to provide refreshments during work dates

- ii. Reminder we need as many volunteers as possible. We only have about 5 hours to complete work on day one and very few people have volunteered. Day one is when the most volunteers are needed.
 - iii. If we are unable to complete work, we may not be able to apply for another grant.
 - iv. If we are able to complete work, we pay for less weed suppression.
 - v. Plan to work from about 8-12:30pm on day one. Meeting at Holy Love Church
- b. July 4th Picnic – After Action
- i. About 1/3 of the participants of last year.
 - ii. Some challenges: Limited volunteers, delay with band, bouncy house generator
 - iii. More supplies may be needed for next year. Need to organize current supplies.
 - iv. Need to request fire, police, and ambulance earlier for next year to avoid them being committed to other events
 - v. Motion to purchase \$50 gift card to each of the two couples who volunteered from the beginning to the end of the event: Tom; 2nd Doug; passes unanimously
 - 1. Tom to purchase and organize presentation of gift cards.
- c. Music in the Park - (August 15) Final Planning
- i. Event starts at 5:30. Volunteers requested by 4:30pm
 - ii. Jeremiah and Tom to finalize everything required for root beer floats.
- d. Dumpster Day – (October 3) – no updates this month
- i. Normally scheduled between 8-12pm
 - ii. Motion to offer non-Mission Viejo residents to participate in using our dumpster after 10:30am for a fee of \$35 and to add a third truck: Erika; 2nd Doug; passes unanimously
 - iii. Consider requesting volunteers to help elder residents who are unable to bring their items or neighbors who do not have a truck.
- e. National Night Out – Tuesday August 4 – confirm with Jeremiah
- i. City to advise approximately one week prior to advise when services anticipate arriving.
 - ii. Boy Scouts to assist with games.
- f. Neighborhood garage sale: 8/7-8

New Business:

- a. New Letter Articles: Encouraging residents to help with ideas and write articles. Anyone who would like to write the newsletter, we would greatly appreciate the assistance.
- b. Media Outreach: Anyone who can assist with posting on social media, any help would be appreciated.
- c. Computer software: Motion to purchase new or used Microsoft software for up to three additional licenses (capped at \$300) for use by current board members who do not have software needed to conduct HOA related business: Alan, 2nd Tom; passes unanimously
- d. Newsletter Delivery: We have three routes currently open that need to be filled as quickly as possible. Each route is approximately 70-100 houses. Volunteers are requested.
- e. Ironwood Weeding: The rain we have been having has been causing more weeds than anticipated. To add an additional weeding, it would cost an additional \$1170.
 - i. Motion to add one additional weeding for a total of five weedings at the additional cost of \$1170: Alan; 2nd Tom; passes unanimously
 - ii. Motion to have two stumps and one bush taken out before work for Beautification Project begins, cost not to exceed \$600: Tom; 2nd Doug; passes unanimously

7. City of Aurora Project Plan Reviews – None

8. Announcements/End of Regular Meeting – Motion to end meeting at 8:50pm: Alan; 2nd Tom. Passes unanimously / Next meeting is August 18, 2015

The Mission Viejo Board of Directors reserves the right to conduct closed-door executive sessions. This action is authorized under the Board of Directors Policy on the Conduct of Meetings* – (b) consultation with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client (e) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy; (f) review of or discussion relating to any written or oral communication from legal counsel.

*From Mission Viejo Homeowners' Association Inc. Policy Regarding Conduct of Meetings adopted April 20, 2011