

Notice:
February Executive Board (Board of Directors) Meeting
MISSION VIEJO HOMEOWNERS' ASSOCIATION, INC.

The next executive board meeting will be held at Holy Love Lutheran Church,
4210 South Chambers Road
Aurora, CO 80014
February 9, 2016
6:30 PM – 8:00 PM

Agenda:

Please see the Mission Viejo HOA Web site for any last minute additions or changes at:
<http://missionviejohoa.org/agenda.html>

1. Call to Order, Establishment of quorum – 6:35pm attended by Alan, Tom, Erika, Ini, and Andrew
2. Open Members' Forum (15 minutes) (if requested) – no residents in attendance
3. Approval of Minutes: December 2015 Meeting – Motion to approve: Erika; 2nd Tom; passed by Tom, Erika, and Alan. Andrew and Ini abstained.
4. Review of Financial Matters
 - a. Received bill of \$35 for using Mission Viejo Elementary for annual meeting. To discuss possible different location for 2017.
5. Committee Reports (Welcome, Garden Club, July 4th, Business Liaison & others)
 - a. Welcome Committee: Received bags, pens coming soon.
6. Installation of Board Members (2016 roles)
 - a. Ken Posen has decided not to join board.
 - b. Alan self-nominates as President; 2nd Tom; passes unanimously
 - c. Tom self-nominates as Vice President; 2nd Erika; passes unanimously
 - d. Erika self-nominates as Secretary; 2nd Tom; passes unanimously
 - e. Andrew self-nominates as Treasurer; 2nd Ini; passes unanimously
7. Unfinished Business:
 - a. Annual Meeting Review
 1. Make sure to bring a copy of the letter that gets mailed to members in case someone needs to vote during meeting.
 2. Update letter and post on social media to remind members they can send email to have information sent electronically.
 3. Ensure have access to internet easier.
 4. Discussion to possibly change location to Holy Love next year to avoid fees, have better internet, and allow for snacks.
 5. Ended meeting a little after 8pm, which was amazing. Speakers stayed within allotted times and voting process was quick.
 - b. Volunteer Party Final Planning
 1. To try chicken poppers from Papa John's instead of wings since get great discount.
 2. Alan to look into adding a salad option as well to offer more variety for volunteers.
 3. To tip Dry Dock Brewery \$75 for offering space without charge.
 4. We will provide a variety of soda.
8. New Business:
 - a. Grant Application with City of Aurora (Due March,31 2016 up to \$5K)
 1. Two city grants per ward; three year plan with city with \$5,000/year.

2. Andrew to look into Home Depot grant.
3. Proposed for August 27th and September 10th
- b. Spring Clean-up – should be a separate date from grant application or are we going to begin the Grant in late spring / early summer.
 1. Not holding Spring Clean-up since have grant work and Adopt-a-Street.
- c. Annual Events Approval and Date Discussion: (Which events do we need event insurance for?)
 1. Community Garage Sale – Proposed for June 10th, 11th, and 12th
 1. New signs to be ready in March
 2. Independence Day Celebration – Monday July 4th
 3. Music in the Park / Root Beer Social – Proposed for August 20th
 4. National Night Out (Tuesday August 2, 2016)
 1. Boy Scouts will attend
 5. Dumpster Day – Proposed for October 1st
 6. Holiday Lighting Contest – Entries are allowed from November 25th – December 15th.
 1. Proposed to have minimum of 20 participants to hold contest.
 7. Holiday Hayride – December 17th
 8. 2017 Volunteer Party (Superbowl is Feb 5, 2017) – Proposed for February 12th, 2017
9. Newsletter approvals
 - a. All submissions by the 15th of each month. Rough draft to board by 18th. Board to respond by 20th.
10. City of Aurora Project Plan Reviews – None
11. Announcements/End of Regular Meeting / Next meeting is March 8, 2016 - Motion to adjourn meeting at 8:48pm; Erika, 2nd Alan; passes unanimously

The Mission Viejo Board of Directors reserves the right to conduct closed-door executive sessions. This action is authorized under the Board of Directors Policy on the Conduct of Meetings* – (b) consultation with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client (e) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy; (f) review of or discussion relating to any written or oral communication from legal counsel.

*From Mission Viejo Homeowners' Association Inc. Policy Regarding Conduct of Meetings adopted April 20, 2011