

Mission Viejo Home Homeowner's Association,

February 21, 2017

Holy Love Lutheran Church

4210 South Chambers Road, Aurora, CO 80014

Minutes of 02/21/2017 Board Meeting (postponed 1 week due to Valentine's day)

1. Call to Order, Establishment of quorum –

Call to Order by Alan Engels, quorum established at 6:30 p.m. Alan Engels, Tom Brandhorst, Andrew Guetzkow, Eni Edet, Brenda Tompkins and Elaine Lay via phone

2. Open Members' Forum (15 minutes) (if requested)

- Board Member volunteers – 2 board volunteers no longer interested. Dave Goss brought bio for consideration. If all 2085 homes in Mission Viejo were members of the HOA, then the board could have 11 members.
- Covenant violations – Board considers: 1) whether or not it is a violation, 2) Sends letter, 3) determines if attorney and lawsuit should be involved.
- There are some pre & post 1976 considerations by platted areas of city of Aurora
- Success rate for compliance is ~ 30% to 40% when letters are sent.
- Cost to HOA to send letter and file ~\$1,000 per incident if attorney and court involved
- Question raised as to whether or HOA should have an attorney on retention; Alan thinks case-by-case attorney involvement is prudent, and less expensive.

3. Approval of Minutes:

- ***Motion to accept December, 2016 minutes made by Tom and seconded by Eni. Motion passed unanimously.***
- January, 2017 minutes to be approved at January, 2018 annual meeting.

4. Review of Financial Matters – Nov 16, Dec 16, Jan 17

11/30/2016, 12/31/2016 & 01/31/2017 Bank Statements and Reconciliation report presented. As of 1/31/2017 bank balance is \$22,284.56. ***Motion to accept financial statements made by Tom and seconded by Brenda.*** Discussion included when statements are posted to HOA web site. ***Motion passed unanimously.***

5. Committee Reports (Welcome, Garden Club, July 4th, Business Liaison, & others)

- Welcome Committee – Elaine did January, 2017 welcome packets. Alan made copies so Trisha has info. Barry Rogers volunteered to make copies at no cost to the HOA.

6. Unfinished Business:

- a) Hayride – December 17 after action; discussion of Hayride included in December, 2016 minutes
- b) Volunteer Party February 12, 2017 at Dry Dock Brewery; \$195.00 spent on food; some confusion on times; discussion on whether to have at a different venue or another month.

7. New Business:

- a) Selection of Board Positions--(must provide information to city and Insurance Company):
 - President -- Alan Engels

- Vice President – Elaine Lay
 - Treasurer – Tom Brandhorst
 - Secretary – Brenda Tompkins
- b) Discussion to appoint to any open positions – ***Motion to accept David Goss on Board made by Brenda and seconded by Tom. Motion passed unanimously.***
- c) Legal Education Training (Led by Andrew)
Andrew discussed issues for HOA's to consider based on information in Colorado Community Association Law (water use, 501 c3, budget, etc.)
- d) Discussion on HOA events for the year
- 1) Beautification Grant – requirements
 - Alan talked to Marsha Osborn, our Neighborhood Liaison; another meeting is required.
 - \$2500 spent last year and included in application this year.
 - Approval from homeowners to work in back of their houses?
 - Revocable permit – filed with city and city contacts Excel and other utilities.
 - 1900 ft. from Nassau to Library—Rock, weed barrier, bobcats (included in cost even though neighbors have volunteered their equipment and services), dumpster, and barricades
 - Getting volunteers—NextDoor, flyer in newsletter, youth groups (community service), Elementary school
 - Dates to move rock scheduled **6/10/2017** and **6/24/2017**.
 - A draft of the grant attached.
 - ***Motion to do full 1900 ft. between Library and Nassau made by Alan and seconded by Andrew. Motion passed unanimously.***
 - 2) July 4th Event – Need to decide – affects insurance
 - Discussion on whether or not to continue event.
 - In 2016, food was purchased for 300, about 175 people showed up. Leftover food for 125 people was donated.
 - How insurance cost to cover Bouncy Castle.
 - ***Motion to discontinue HOA sponsored July 4th event and replace with volunteer/community party on 7/15/2017 made by Dave and seconded by Tom. Motion passed unanimously.***
 - 3) Music in the Park -- ~\$750;
 - Attended by about 35 people
 - ***Motion made to cancel Music in Park and Holiday Lighting made by Tom and seconded by Alan. Motion passed unanimously.***
 - 4) Dumpster Day (1 or 2 this year) -- ~\$1190 / event;
 - ***Motion to have Dumpster Day 5/20/2017 (with potential for a 2nd dumpster day later in the year) made by Dave and seconded by Tom. Motion passed unanimously.***
 - Community Garage Sale is **6/2-4/2017**.
 - 5) Holiday Lighting
 - 10 entries out of 2000 homes.

- **See above motion to cancel Holiday Lighting contest.**
- 6) Hayride (2nd Saturday in December)
 - **Motion made by Tom to have hayride 12/9/2017 and seconded by Andrew. Motion passed unanimously.**
 - 7) Other events ?
 - e) Update for Welcome Committee – Alan got information for packets and gave to Trisha;
 - f) Approval for replacement “Covenant Signs” – we need at least 4 – cost est. \$150 ea. – get \$’s from Beautification Grant or HOA expense.
 8. **City of Aurora Project Plan Reviews – None**
 9. **Announcements/End of Regular Meeting / Next Meeting is 3/14/2017**
Motion to adjourn at 9:00 p.m. made by Alan and seconded by Tom. Motion passed unanimously.
 10. **Executive Session – follow up on open Violation from 2016, and 5 new for 2017**
 - Alan to write letters to homeowners for 5 new sites in 2017

Motion to adjourn the meeting at 9:00 made by Alan and seconded by Tom. Motion passed unanimously.