

Mission Viejo Home Homeowner's Association,

November 8, 2016

Holy Love Lutheran Church

4210 South Chambers Road, Aurora, CO 80014

Minutes of 11/08/2016 Board Meeting

**CALL TO ORDER, ESTABLISHMENT OF QUORUM --:**

Call to Order by Alan Engels, quorum established at 6:30 p.m. Alan Engels, Tom Brandhorst, Andrew Guetzkow, Brenda Tompkins

**OPEN MEMBER'S FORUM (15 minutes) (if requested)**

Elaine Lay brought in the sign that was falling off the wall at the corner of Chambers Way Circle which was brought to her attention by Marty and Leo Kuntz while doing clean-up at that corner. The sign states that Mission Viejo is a Covenant Controlled Community. There was discussion about re-attaching the sign and/or whether to get it replaced with a vinyl or plastic sign. Also discussed was whether Mission is a Covenant Controlled Community. It is; some covenants are enforceable and some are not. For example, the Architectural Control Committee does not exist for enforcement, but the covenants still exist and are part of sale of property. The Board has 3 cases of covenant infractions to follow up on. Attorneys are on retainer for legal issues, but there are tax issues related to how much the retainer for legal advice can be.

The tree removal between Kalispell and the fire station contracted to Our Family Tree Service, which was supposed to have been completed last month, was delayed due to a death in the family.

Alan stated that \$2000 had been moved to the Capital Improvement account and designated for the specific purpose of Chambers Road Clean-up.

**APPROVAL OF MINUTES**

*Motion to accept June, 2016 minutes made by Alan and seconded by Tom. Motion passed unanimously.*

*Motion to accept July, 2016 minutes made by Alan and seconded by Andrew. Motion passed unanimously.*

August, 2016 minutes are held over.

Discussion on October minutes included changing the statement regarding discussion on homeowner's issues from "several" to "a few". *Motion to accept October, 2016, as amended, made by Alan and seconded by Tom. Motion passed unanimously.*

**REVIEW OF FINANCIAL MATTERS**

10/31/2016 Bank Statement {closing balance = \$15,748.42}, and Reconciliation report presented.

*Motion to accept financial statement made by Tom and seconded by Andrew.*

## **COMMITTEE REPORTS (Welcome, Garden Club, July 4<sup>th</sup>, Business Liaison, & others)**

### **UNFINISHED BUSINESS**

#### Planning for Hayride:

Blue Moon Carriages had a scheduling conflict and asked to move the hayride to December 10<sup>th</sup>, 2016. Alan was trying to find another vendor. Also discussed was where, at Holy Love Lutheran church, to gather. Sign up would be on-line starting the day after Thanksgiving. *Motion to move the Hayride from December 17<sup>th</sup> to December 10<sup>th</sup> made by Alan and seconded by Tom. Motion passed unanimously.*

#### Approval for e-voting costs for Annual Meeting Set for January 17, 2017:

Alan obtained quote from Vote-Now.com for \$2160. (\$2400 less 10% for not having telephone voting available; 20% of votes from last year were by phone.)

Elaine presented analysis of how much manual voting would cost -- ~\$839.77.

Discussion of Pros and Cons followed: getting out the vote, attendance at annual meeting, cost, ability to vote at meeting, older people getting out to vote, where to spend the savings of manual over e-voting, legal/liability issues,

Vote-Now.com needs voting information by 12/10/2016.

*A motion was made by Alan to approve e-voting and seconded by Tom. 3 votes for and 1 vote against, and measure passed.*

#### Call for Board Members:

HOA members who are interested in serving on the board should submit a bio with picture to [secretary@missionviejohoa.org](mailto:secretary@missionviejohoa.org) no later than December 1, 2016. With an even number of board members, the president does not vote; with an odd number of board members, the president becomes the tie breaking vote.

#### Volunteer Party Date (Traditionally in Feb. -Superbowl is on February 5):

### **NEW BUSINESS**

#### Ballot measure – E-voting:

Alan presented a proposal to be to be placed on the annual ballot to approve e-voting for 3 years. Discussion followed regarding what measures were required to be voted on by members of the HOA – Budget? Board members if no more than 7 (to eleven) volunteered or were nominated? Annual Minutes? It was decided Andrew should obtain information on HOA legal matters to be in compliance with state/local guidelines. (See below for further discussion.)

#### 2017 Budget Discussions:

Several items were adjusted in budgeted dollars as well as the priority. Revisions will be noted and approved at the December 13<sup>th</sup> meeting.

#### HOA Legal Training:

It was voted at the October 11, 2016 meeting to give Andrew approval to get HOA Legal Training, and also, this month, *a motion was made by Alan to approve \$170 for Andrew to get the documents for HOA training and seconded by Tom. Motion passed unanimously.*

**City of Aurora Project Plan Reviews -- None**

**Announcements/End of Regular Meeting / Next meeting is ~~November 8, 2016~~ , December 13, 2016**

*Motion to adjourn the meeting at 8:00 made by Alan and seconded by Tom. Motion passed unanimously.*