

Mission Viejo Home Homeowner's Association, Inc.

September 12, 2017

Holy Love Lutheran Church

4210 South Chambers Road, Aurora, CO 80014

Minutes of 9/12/2017 Board Meeting

1. **Call to Order, Establishment of quorum— Meeting called to order at 6:30 p.m.; quorum established – Elaine Lay, Brenda Tompkins, Dave Goss, Ini Edet, Fiona Biggs**
2. **Open Members' Forum (15 minutes) (if requested)**
HOA member having issues with Pro-Disposal not crediting his payment. Dave said he'd contact Pro-Disposal; Ini suggested coming to Dumpster Day on October 7th and talking to representatives of Pro-Disposal.
3. ~~Accept Andrew's resignation from the board. (See last month's minutes.)~~
4. Approval of Minutes: **Motion to accept August, 2017 minutes made by Dave and seconded by Fiona. Motion passed unanimously.**
5. Review of Financial Matters –
 - Bank balance is \$24,245.98 as of 8/31/2017
 - Dave to meet with tax accountant to educate himself about taxes.
 - **Motion to accept Financial reports made by Brenda and seconded by Elaine. Motion passed unanimously.**
6. Committee Reports (Welcome, Garden Club, Business Liaison & others)
 - Welcome Committee – duties to be taken over by Ini's neighbor, with assistance from Tricia. Connie & Don Bays volunteered to help also.
 - Garden Committee – Betty Richards, Lois & Jerry Kiefer, and Elaine Lay worked in garden; need to spend some of budget for weed killer.
 - Also, some discussion on how/if HOA can take care of parts of community the city has abandoned, i.e. Close to parking area on Mission Parkway. (Maybe an opportunity for volunteers in the community.)
7. Unfinished Business:
 - a. Dumpster Day – October 7 – 8 AM to 12 noon or full; Alan, Brenda, Dave and Fiona volunteered to help.
 - b. Renew Adopt a Street Program? Discussed last month, but want to verify intent with Elaine before final. Elaine will call to renew with the city.
 - c. Discussion: Voting for Annual Meeting (research for new contract for electronic voting). Any proposals include cost of mailing Discount Cards and Ballot information. Pros and Cons of electronic voting –
 - Estimate of manual voting presented by Elaine -- \$839.63.
 - Issue remains regarding anonymous voting for board members.
 - d. Our Family Tree Service
 - Not returning phone calls regarding work to be done.
 - e. Do we want to use current Bricks to repair corners of the community? Discussion – thoughts

1. These are commercial properties and the owners bear responsibility. Residents pay for the brick to repair damage to their property, why not businesses.
 - Management company of commercial corner (Hampden and Chambers) is responsible for repair of MV neighborhood brick/block signs. Dave to call management company to discuss jurisdiction and repair.
2. If we repair these, will we be expected to fix more in the future
3. Might have different opinion for 2 church properties.
4. Volunteer to research owners of property, especially Walgreens, and brick supply and solutions.

8. New Business

- a. Begin Preparation Planning for Hayride -- Current reserved date is December 9? Where will meeting place be? School, Holy Love, Park? Refreshments?
 - Elaine to talk to school regarding Hayride and Annual Meeting
 - b. Alan to attend meeting at Holy Love on Sept 19. New keys being issued.
 - Discussion of cost savings of having monthly board meetings at library vs staying at Holy Love.
 - c. Annual Meeting Date January 16, 2018
 - Check with school to reserve the Gym
 - What else do we need?
 - d. Current HOA computers need repair / clean up to function better. Estimated cost between \$300 – \$350 for 3 computers. Need approval
 - Shelby Lay will evaluate updates based on usage, need and purpose.
 - e. Discussion of budget. What needs to be spent by the end of the year.
 - Preliminary spending for year end and next year's budget. Dave will assemble 2017 spending in preparation for 2018 forecast.
 - f. Articles for newsletter: reminder of dumpster day, New Board Members for voting in, newsletter volunteers, welcome committee volunteers.
 - Article regarding submitting biographies for 2018 board member elections.
9. City of Aurora Project Plan Reviews –
10. Announcements/End of Regular Meeting/Next meeting is October 10, 2017
- **Motion to adjourn made by Dave and seconded by Fiona. Meeting adjourned at 8:30 p.m.**
11. Executive session: Further action on non-response to violation letters.