

Mission Viejo Home Homeowner's Association, Inc.

October 10, 2017

Holy Love Lutheran Church

4210 South Chambers Road, Aurora, CO 80014

Minutes of 10/10/2017 Board Meeting

1. Call to Order, Establishment of quorum— Meeting called to order at 6:30 p.m.; quorum established – Alan Engels, Elaine Lay, Dave Goss, Brenda Tompkins, Fiona Biggs
2. Open Members' Forum (15 minutes) (if requested)
 - Lois Kiefer presented a picture taken at corner of Nassau and Chambers where wall was hit. Wall and trash in the area are of concern. This is homeowner's responsibility.
 - Alan contacted Meg Allen to see if the City would have an area for disposal of tree branches broken due the early snow storm.
3. Approval of Minutes: **Motion to accept September, 2017 minutes with corrections made by Dave and seconded by Fiona. Motion passed unanimously.**
4. Review of Financial Matters –
Bank balance is \$26,595.16. Corrections for bank charges to be made.
Motion to accept the financial reports made by Alan and seconded by Fiona. Motion passed unanimously.
5. Committee Reports (Welcome, Garden Club, Business Liaison & others)
Welcome Committee – Heather Tyrel to talk to Tricia about chairing the committee.
Garden Committee – Lois reported that the garden would be "put to bed" on Friday.
Ironwood Earthcare to donate mulch.
6. Unfinished Business:
 - a. Dumpster Day – October 7 – 8 AM to 12 noon or full;
 - Delayed start due to Pro-Disposal truck not showing up, and then only one truck came.
 - Approximately 127 cars came and saved ~\$80 per load over taking to dump.
 - Discussed possibility of having 3 dumpster days next year.
 - b. Discussion: Voting for Annual Meeting (research for new contract for electronic voting). Any proposals include cost of mailing Discount Cards and Ballot information.
 - **Motion to contract with Polyas Canada to conduct electronic voting pursuant to quote confirmation of approximately \$1310 (depending on number of letters to be mailed) made by Fiona and seconded by Dave. Motion passed unanimously.**
 - Applications for Board positions will be due by December 8, 2017. Dave and Fiona will be up for election since they filled vacant spots during the year. Ini will be up for re-election since he has fulfilled his 2-year term.

- c. Do we want to use current Bricks to repair corners of the community? Discussion – thoughts
1. These are commercial properties and the owners bear responsibility. Residents pay for the brick to repair damage to their property, why not businesses.
 - Property manager at Walgreens corner has requested bids from 2 contractors.
 - Tom has contact for contractor who also could quote for the job.
 - Dave will tell property manager that the HOA will sell blocks at discount price.
 2. If we repair these, will we be expected to fix more in the future?
 3. Might have different opinion for 2 church properties.
 4. Additional discussion about HOA contributing to maintenance of pillars along Buckley Road. Some are deteriorating and blocks just stacked on top, creating a potential hazardous situation.
- d. Begin Preparation Planning for Hayride – Current reserved date is December 16, December 9 last ~~month~~ year was questionable. This has been confirmed with the Provider. Reservations have been requested with CCSD (Cherry Creek School District) to host the event at Mission Viejo Elementary School for December 16. Provider to send invoice.
- **Pursuant to this meeting Fiona moved to confirm Blue Moon Carriages for \$1,500 for December 16th and Dave seconded. Board members voted by e-mail to pass this motion unanimously.**
 - Hayride hours will be 4:30 p.m. to 8:30 p.m. Two carriages for ½ hour rides beginning at 4:30 p.m. and ending at 8:00 p.m.
 - Staged at Mission Viejo Elementary School.
 - Elaine volunteered to plan route based on where Christmas decorations are.
 - Must be an HOA member, and link to website to pay dues prior to sign up.
 - No more than 8 members per household.
 - Refreshments
- e. Alan and Dave attended meeting at Holy Love on Sept 19. New keys being issued and new rules put in place.
1. Church has established a door locked policy to satisfy insurance requirements and to avoid vagrants and vandalism in the church.
 2. Meeting entrance will be on West side of building.
 3. **Motion made by Dave to pay \$250 for new keys for the term of October, 2017 to May, 2018 and seconded by Brenda. If keys are returned to Holy Love prior to May, the \$250 will be refunded. Motion passed unanimously.**
- f. Annual Meeting Date January 16, 2018
- Reserved Cafeteria. –Completed – Alan

- What else do we need? Order Discount Cards, settle on item 7b.
- g. Additional item regarding updating HOA computers, and virus protection for HOA computers as well as board member personal computers.
- h. Not on Agenda (Action subsequent to meeting): Meeting notice sign modification for Mission Viejo Library
 - **Motion made by Alan to approve quote and fabrication from FastSigns for \$185.70 and seconded by Dave. Board members voted by e-mail to pass this motion unanimously.**

7. New Business

- a. Newsletters
 - Delivery – concerns about timely delivery.
 - Content – Library Schedule, meet your neighbor, etc.
 - b. Ironwood proposal for tree removal
 - Proposal for \$11,150.00; combination of Deadwood, Deadwood & Raise, Remove and Grind.
 - City of Aurora declined responsibility for city trees several years ago. HOA will request again that they take responsibility for removing deadwood and raising the trees they planted. Dave to call city arborist.
 - **A motion to approve \$3,475 for Ironwood to remove and grind a select number of trees was made by Fiona and seconded by Brenda. Motion passed unanimously.**
 - Pursuant to the city's actions, additional work to be approved.
 - c. HOA Law Firm
 - Dave presented retainer and non-retainer fee schedules from Western Law Group.
 - Dave will pursue quotes from other firms.
8. City of Aurora Project Plan Reviews –
9. Announcements/End of Regular Meeting/Next meeting is November 14, 2017 at Holy Love
- Hutchinson Pond
 - At large council members forum to meet Aurora City council candidates.
10. Executive session: Further action on non-response to violation letters.