

Notice:

Board of Directors Meeting - MISSION VIEJO HOMEOWNERS' ASSOCIATION, INC.
Mission Viejo Library, 15324 E. Hampden Circle, Aurora, CO 80013
March 13, 2018 - **6:30 PM – 8:00 PM**

Planned Agenda:

1. Call to Order, Establishment of quorum –
2. Open Members' Forum (15 minutes) (if requested)
3. Approval of Minutes: February 2018 Meeting sent out for review on March 1.
4. Receive the Treasurer's Report - February 2018
 - a. Balance sheet and Profit and loss statements sent to Jim Donald, Tax Preparer (02/14/18) and taxes were filed March 1. Copies sent to all Board members. Invoice this year is again \$400
 - b. Fiona transitioning to Treasurer. She has been added to the account and has requested a debit card. Dave and Alan still able to write checks.
5. Committee Reports (Welcome, Newsletter)
 - a. We had two new volunteers to deliver the newsletters.
 - b. **Elaine to report on email offer to provide volunteers from Renee Tahja and the Mission Viejo Community Club.** Does the Board want to provide MV Elementary a monetary gift of some sort to show our support of their work? What does the school need?
6. Unfinished Business:
 - a. **Shred-a-thon proposal** from Rusty Stevenson was sent out by email along with the draft agenda. **Rusty will provide additional details at the Board meeting.**
 - b. **Insurance renewal through Gallagher for new liability policy and D&O policy**
 - c. Newsletter distribution process – Dave still waiting to meet Charlie
 - d. Dumpster Days – confirmation of May 19 and October 6 dates with Pro Disposal and Holy Love – **report from Fiona and Alan about Pro Disposal and Holy Love's agreement to these dates**
 - e. Beautification grant update – **Elaine and Alan update**
 - f. December hayride – confirmation of dates with Blue Moon Carriages and Mission Viejo School (**Elaine and Alan**)
 - g. Hoban Law Group refund check received (\$162.55). See their letter attached sent along with agenda.
 - h. Wall at Chambers and Hampden –Property Manager said wall cannot be repaired. Needs to be removed. Are discussing the process with him and Elaine.
7. New Business:
 - a. **Set a date to clean out the storage unit??** Before April 28th.
 - b. National Night Out Participation – Dave contacted Beatriz Montoya to see her interest – no reply yet
 - c. Update on Covenant Sign replacement – Jerry Keifer's contact does not do signs any more but Jerry gave us an alternative name. Dave has measured the current signs. **A separate proposal was sent out to Board members on March 7.**
 - d. Website suggestions. Status letter has been updated and posted, old financial information will be removed and the 2016 and 2017 taxes will be posted. Suggest we archive historical minutes, agendas, financials and newsletters either on the website or on a flash drive..
8. Announcements/End of Regular Meeting / Next meeting is April 10 – **Goss out of town**
9. Executive Session – Submitted letter to property owner by US Mail on February 16th. Camper removed as of March 3rd.

The Mission Viejo Board of Directors reserves the right to conduct closed-door executive sessions. This action is authorized under the Board of Directors Policy on the Conduct of Meetings* – (b) consultation with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client (e) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy; (f) review of or discussion relating to any written or oral communication from legal counsel.

*From Mission Viejo Homeowners' Association Inc. Policy Regarding Conduct of Meetings adopted April 20, 2011