

February 13, 2018 Mission Viejo Executive Board Meeting (Board of Directors)
Mission Viejo Homeowner's Association, Inc

Meeting called to order, those present, Dave Goss, Alan Engels, Fiona Biggs, Brenda Tompkins, Elaine Lay and Barbara Ferris. Quorum of directors established.

Residents Present : Jerry and Lois Kiefer
Jorge Parker
Rusty Stevenson

First order of business:

Selection of Board Positions

Dave Goss – President
Fiona Biggs – Treasurer
Elaine Lay – Volunteer Coordinator
Barbara Ferris – Secretary
Alan Engels and Brenda Tompkins will share Vice President duties

2) Minutes of December 2017 meeting approved.

3) Financial report, current statement , approved.

4) Committee reports as follows:

Garden club – no report

Welcome committee – six new residents were contacted and Welcome packets delivered.

Business Liaison - Alan Engels is looking for new businesses to add to the discount program . Discussed reviewing current participants, as to the discount and if it is of value to the community.

5) New Business:

a) Hayride – after action, all agreed that the evening was a success.

b) Annual HOA meeting – after action, Recommend including Power Point presentation on the MVHOA website.

c) Reviewed updated “Status Letter” for web site. Dave asked for suggestions to be emailed after a more complete review of the document.

d) Discussion of HOA events / programs for 2018 -

1) City of Aurora Beautification Grant – requirements and dates reviewed. Alan, Elaine and Barbara will work on getting the forms filled out and filed at the appropriate time.

2) Dumpster Day – Tentative dates May 19, and October 6. Alan and Fiona will contact ProDisposal and Holy Love Church with dates and facility details.

3) Mission Viejo Neighborhood Garage sale dates : June 1, 2, 3. Signage to be provided by the HOA.

4) National Night Out: August 7, 2018. Details to be discussed at a future meeting, Dave will be in contact with Tom Tobiassen as an interested resident.

5) Holiday lighting: tabled for discussion at future meeting.

6) Consider a “Shred” event after tax day, Rusty Stevenson will be in contact with Dave Goss with this information.

7) Winter Hayride: May consider moving the day to a Friday evening instead of Saturday, as the cost of using the school is much less. Alan and Elaine agreed to work with Mission Viejo Elementary School on this issue.

e) Approved replacement of “Covenant” signs. Jerry Kiefer and Dave Goss will bring proposal to next board meeting.

f) Dave asked that all Board members review what is current information on the HOA website. Bring suggestions to the next Board meeting, or may email Dave with ideas, corrections, changes in the meanwhile. Will need to update meeting minutes, archive what is not current.

g) Newsletter – Discussion on getting newsletters delivered by the tenth of the month, consider having volunteers call coordinator when their route is delivered.

h) Ongoing issue with deteriorating wall on the SE corner of Hampden and Chambers. Dave Goss is in contact with the management company.

i) Alan, Dave and Fiona will work together to present information to the accountant, Jim Donald, for annual HOA taxes.

Topics for future meetings:

Revisit business liaison

Review volunteer list

Alan is looking into Home Adviser for the neighborhood.

Closed session reviewed alleged covenant violation and possible action.

Meeting adjourned. Next meeting March 13, 2018, at Mission Viejo Library.

Respectfully submitted,

Barbara Ferris, Secretary