

**Notice:**

Board of Directors Meeting - MISSION VIEJO HOMEOWNERS' ASSOCIATION, INC.  
Mission Viejo Library, 15324 E. Hampden Circle, Aurora, CO 80013  
May 8, 2018 - **6:30 PM – 8:00 PM**

**Planned Agenda:**

1. Call to Order, Establishment of quorum –
2. Open Members' Forum (15 minutes) (if requested)
3. Approval of Minutes: March 2018 meeting sent out for review on March .... (no April meeting)
4. Receive the Treasurer's Reports – March and April
5. Committee Reports (Welcome, Newsletter)
  - a. **Elaine to report on any ideas from Andre about needs for MV Elementary**
6. Unfinished Business:
  - a. **Shred-a-thon proposal** from Rusty Stevenson was sent out by email along with the draft agenda. Due to schedule difficulties, Rusty has suggested postponing the event until this fall.
  - b. **Liability insurance renewal with Traveler's** has been paid (effective April 1 to March 30, 2019). Additional endorsements for both Holy Love and Cherry Creek Schools have been received. The only D&O policy quote that Gallagher received for us was a bid of \$12,300 per year. Dave is seeking another possible quote from Diversified Commercial Services.
  - c. Newsletter distribution process – Charlie and Dorcas have a thorough system, including maps, instructions for new deliverers and enthusiasm. Charlie leaves for school later this summer, but his sister ZiZi has indicated a willingness to take over for him. Tom Brandhorst has been picking up newsletters, but with him moving, we need another person to go to Highlands Ranch to get them at the end of each month.
  - d. Beautification grant update – Details for this year's work days need to be finalized.
  - e. December hayride – Unable to reserve (online only) MV Elementary cafeteria until after August 1
  - f. Wall at Chambers and Hampden – Contractor says due to other issues, they will not be removing the planter wall around the spruce tree until sometime in the future. The electrical connections behind the Barcelona wall have been repaired.
7. New Business:
  - a. **Storage unit – Dave and Alan to meet on Friday afternoon, May 18 to dispose of concrete filled buckets next day.** Other can join us if available.
  - b. Update on Covenant Sign replacement – Both signs at Chambers Road and Quincy Circle have been replaced.
  - c. Website suggestions. Status letter has been updated and posted, some old financial information will be removed (2015 and more recent kept) and the 2016 and 2017 taxes will be posted. What links are appropriate? Audits for years 2008 - 2013 remain. None more recent but are these relevant?
  - d. Revision to bylaws to reduce number of Board members to be presented at Annual meeting in January.
  - e. Concern about a broken sprinkler head on Mission Parkway has been transitted to Aurora Parks Recreation and Open Space for action.
8. Announcements/End of Regular Meeting / Next meeting is June 12 – Goss out of town
9. Executive Session – Submitted letter to property owner on Lehigh Circle on March 15 by US Mail for camper in driveway resulted in successful removal of camper. Another letter to a resident on S. Lewiston Street was alleged, validated and letters sent on April 16 to both the resident and the property owner. Another allegation has been received concerning a small trailer on Nucla Street..

The Mission Viejo Board of Directors reserves the right to conduct closed-door executive sessions. This action is authorized under the Board of Directors Policy on the Conduct of Meetings\* – (b) consultation with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client (e) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy; (f) review of or discussion relating to any written or oral communication from legal counsel.

\*From Mission Viejo Homeowners' Association Inc. Policy Regarding Conduct of Meetings adopted April 20, 2011