

Notice:
Board of Directors Meeting - MISSION VIEJO HOMEOWNERS' ASSOCIATION, INC.
Mission Viejo Library Community Room,
15324 E. Hampden Circle, Aurora, CO 80013
6:30 PM – 8:00 PM

November 13 Planned Agenda:

1. Call to Order, Establishment of quorum –
2. Open Members' Forum (15 minutes) (if requested)
3. Approval of Minutes: October 9, 2018 meeting sent out for review on.....
4. Receive the Treasurer's Report – October 2018 – **Presentation of first draft of 2019 budget.** .
5. Committee Reports (Welcome, Newsletter, etc.) **Will need new Webmaster soon.**
6. Unfinished Business:
 - a) Holiday hayride – Any updates?. Refreshments finalized? Projector – if needed?
 - b) Annual Meeting -. Invitations sent to Francoise Bergan (may have conflict); Scott Campbell (accepted); Barry Dombrowski (confirmed) Code Enforcement Officer; Parking Code Enforcement Officer (Scott Bauman – confirmed), Area 24 PAR Officer Jeremy Jenkins (tentative). Dave developing suggested printed annual report.
 - a. Voting - Polyas not available. Two proposals, Vote-HOA-Now (\$1102) and Election Buddy (\$898) appears to be best way. Local printer can print 1200 4x6 post cards and pre-populate addresses and unique IDs for \$412. Postage for 1200 estimated to be \$420. Therefore total cost for all is approx.. \$1720. Larger cards would be 50 cents as compared to 35 cents postage
 - b. Discount Cards – Ordered from last year's vendor K12 Print – for combination card/key tag. Cost for 1000 card tags is \$481 plus \$50 design fee. Can be picked up at annual meeting.
 - c) Change of monthly meeting date. Confirmed as first Monday of each month, beginning in February (except September). I have a \$200 quote for all five signs. Need to give me all the signs following the December meeting so I can take them to MagnifySigns. .
 - d) Election of Board members - All terms expire in January of the year noted. Brenda, Barb and Elaine (terms expire 2020), Dave and Fiona terms expire 2019. Rich and Tia appointed for remainder of 2018. Therefore Fiona, Rich, Tia and Dave need to be reelected if they so desire. **Dave will prepare the newsletter article.**
 - a. Number of Board Members (from the Bylaws verbatim): The Board of Directors, also referred to as the "Executive Board", shall consist of seven Members. The number of directors may be increased by amendment of these Bylaws; provided, however that the number of directors shall not be reduced to fewer than seven, nor increased to more than eleven and, provided further, that no decrease in the number of directors by amendment of these Bylaws shall have the effect of shortening the term of any incumbent director. In the event that the number of directors is increased, the additional directorships shall be filled at the next succeeding annual, semi-annual, or special meeting of the Members.
Should we consider increasing the Board size to allow others to participate if they want?
7. New Business:
 - a. **In December we will finalize Dates for 2019.** Dumpster days; Hayride; Beautification grant work weekend; Garage sale weekend; shred day; hayride; and January 2020 annual meeting.. **We'll also finalize the budget for 2019**
8. Announcements/End of Regular Meeting / Next meeting is December 11..
9. Executive Session – If needed – One alleged violation to consider.

The Mission Viejo Board of Directors reserves the right to conduct closed-door executive sessions. This action is authorized under the Board of Directors Policy on the Conduct of Meetings* – (b) consultation with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client (e) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy; (f) review of or discussion relating to any written or oral communication from legal counsel.

*From Mission Viejo Homeowners' Association Inc. Policy Regarding Conduct of Meetings adopted April 20, 2011