

Meeting Minutes

October Executive Board (Board of Directors) Meeting

Mission Viejo Homeowners' Association, Inc.

The executive board meeting was held at Holy Love Lutheran Church

4210 South Chambers Road

Aurora, CO 80014

November 20, 2012

6:40 PM – 8:45 PM

1. Call to Order, Establishment of quorum 6:40 pm
 - a. Jeremiah Banigan, Tom Brandhorst, Todd McMahon, Barb Wahl, Alan Engels
2. Open Members' Forum
 - a. Request for funds for Christmas lights – Jeremiah makes motion for \$500, Barb Seconds, All in favor
 - b. Coaching awareness – 5k walk and run in the spring, 12 week training and run during the spring break. Todd and Alan bring up safety concerns for the event.
 - c. Elaine – mulch request for the park, buckley and hampden, from the tree trimming. Request for the removal for various trees – Request to organize the cleanup this spring.
3. Approval of Minutes and Review of Financial Matters
 - a. Minutes – Alan makes motion to accept with the addition comma's and \$ Barb 2nd; all in favor.
 - b. Finance – Todd motion to accept Tom 2^{nds}; All in Favor
4. Committee Reports
 - a. Garden Club – Needs mulch for the park requesting the mulch from the trees from the tree trimming. Alan will contact Ironwood to work with the Garden Club to deliver the mulch.
5. Board Actions Taken Since the Last Meeting:
 - a. Funding approval for tree trimming recap – Information
 1. \$2000 for Tree trimming with Ironwood earth care – this is scheduled for 12/18 and was approved via email by the whole board. The city is removing a dead pine tree to
 - b. Historic Survey Approval – Information
 1. The board has approved a proposal for the Historic survey. This is not yet funded and would cost \$1,000 dollars to the HOA if the survey is approved by the city.
6. Other Issues:
 - a. Drainage Access Between Fences on Mansfield Cir. Issues - Information/Motion and Approval
 1. They are still working with the city and various utilities to approve the revocable license to replace the fence of the fence that was removed at Mansfield. This continues to be a safety issue in the neighborhood. This was approved via email to pay 50%.
 - b. Neighborhood Clean-Up – Information
 1. Neighborhood cleanup in October was a small group small
 2. For future cleanups – Jeremiah was think of doing a pancake breakfast to bring people in to help with the cleanups
 - c. Holiday Hay Ride - Information/Motion and Approval
 1. Hay ride – 12/15/2012 – register online so far 50 people have registered – people need to register for each person. There will be some entertainment. Todd makes motion \$150 for drinks and snacks. Alan seconds. – All in favor. Todd makes motion for \$100 cleanup Alan seconds. All in favor. Jeremiah makes motion for Cold Stone offer. Tom seconds. This is only for the weekend. All in favor.
 - d. 2013 Budget Ratification - Motion and Approval (ST) 7:15 pm
 1. New line item for Book Keeping this is in preparation for nonprofit status. Electronic voting is new for the annual meeting and this has reduced the Printing/Coping. – Ironwood Earthcare proposal Todd makes motion to do 4 applications for weed

control in all areas. Barb seconds. All in favor. Alan proposes accept change \$27,100 to \$27,800 to increase for mailing anticipation of the membership cards. Todd makes motion to accept and Jeremiah seconds. Celeste asks about signage from previous years. Elaine asked why the cost for the electronic voting, explanation is that it makes it available everyone even those that can't make it. Elaine asks about the budget items for Legal and Covenant Control. Alan explains that the budget is a living document just because we have budgeted something does mean that we have to spend it especially if the funds aren't available. Elaine – do we know when we will receive funds from Pro Disposal, Alan responds kind of. Celeste asks can we have a fund to fix the walls. Alan – short answer no, the cost to do any significant fixes would be more than can be done with our current budget restraints. All in favor to present budget to members at annual meeting.

2. For this year we have a surplus of \$4,200. Various items were proposed to be spent with this surplus.
 - a. Troy had suggested in email soccer goals \$2800. There are too many liability concerns and will need to be researched further.
 - b. Tables and canopies for events ~\$800. \$300 for membership cards, \$1500 for computers, \$500 for microphones for annual meeting. \$400 for gift cards and the remaining going to Ironwood Earthcare. Todd makes to accept these purchases this year. Alan seconds. All in Favor.

- e. On-line voting and Annual Meeting - Information/Motion and Approval (ST) 7:25 pm
 1. Alan motioned to not have a meeting in December and any business will be conducted electronically. Todd seconds. All in Favor. Discussed who to invite to meeting.

7. City of Aurora Project Plan Reviews
 - a. No Plans presented
8. Announcements/End of Regular Meeting
 - a. Meeting Adjourned 8:45 PM
 - b. All in favor of closing