

Meeting Minutes

April Executive Board (Board of Directors) Meeting

Mission Viejo Homeowners' Association, Inc.

The executive board meeting was held at Holy Love Lutheran Church

4210 South Chambers Road

Aurora, CO 80014

April 16, 2013

6:30 PM – 8:30 PM

- 1) Call to Order, Establishment of quorum
 - a) Called to order at 6:49 PM, Board members present: Barb, Jeremiah, Jillian, Todd, Tom.
 - b) Alan ill, Jeremiah to conduct meeting. No broadcast – system issue.
- 2) Open Members' Forum (15 minutes) (if requested)
 - a) No one requested time.
- 3) Approval of Minutes
 - a) Tom motion to accept, Barb second. No discussion. All in favor.
- 4) Review of Financial Matters
 - a) No financials – Alan ill.
- 5) Committee Reports (Welcome, Garden Club, July 4th, Business Liaison & others)
 - a) Preservation committee: Meeting with Aurora city staff to discuss.
- 6) Unfinished Business Agenda
 - a)
 - i) Membership Card Mailing – Update / Informational
 - (1) Mailing completed. Jillian to pick up extras from PostNet. (PostNet offering discount to HOA members).
 - ii) Tax Preparation Needs\D&O, Liability Insurance Updates – Update / Informational
 - (1) Accountant working, extension filed. Insurance is taken care of.
 - iii) Spring Clean-up – Final Preparation (April 20) Update / Informational
 - (1) Need wheelbarrows to haul trash to dumpster, will be at SE Rec Center.
 - (a) SE Rec Center holding fundraiser that day.
 - (b) MV Elementary holding function that day and time as well.
 - iv) QuickBooks – Update Informational
 - (1) Purchased and set up, no other info available.
 - v) Mission Viejo 5 K Family Fun Walk – Update / Informational
 - (1) May 4th, sign-ups progressing.
 - vi) Neighborhood Garage Sale (June 7-8) – Update / Assignments / Informational

- (1) SE Rec Center will help. Owners can rent space at rec center if they wish to not hold at their home.
- (2) Goodwill to pick up items left after sale for those who wish.
- (3) Seville joining in.

7) New Business

- a) Show of support to South East Fitness – Motion / Approval
 - i) Jeremiah motion to loan grill to SE Rec Center for fundraiser, Tom second. Jeremiah will watch over. All in favor.
- b) Independence Day Planning – Update /Informational with Motion /Approval of expenses
 - i) Troy update via phone, progressing well, food is set. Shelters are reserved. Discussion on emergency plans.
- c) Who we would like to have play at the Music In the Park Event – Please Bring your ideas
 - i) August 24. Shelters reserved. Jeremiah motion to support event at \$500. Todd second. Todd to send out info on various artists, email votes. All in favor.
- d) Right of Way Weed Control – Informational
 - i) Spraying in progress.
- e) Pro Disposal
 - i) Discussing marketing offset.
 - (1) No start-up fees.
 - (2) Rentals are included – Todd / Alan to discuss w/ Pro.

8) City of Aurora Project Plan Reviews

- a) None in mail, check online to confirm.

9) Announcements/End of Regular Meeting

- a) Todd needs help with hotline. City fence replacement – call if issues. Legislation updates – Blogs for HOA's, most issues do not apply to our type of HOA or affect us.
- b) Barb motion to end regular meeting, Jillian second. All in favor – 8:00 PM.

10) Notice of Closed Door Executive Session:

- a) Topic: Confidential – Alleged Covenant Complaint

The Mission Viejo Board of Directors reserves the right to conduct closed-door executive sessions. This action is authorized under the Board of Directors Policy on the Conduct of Meetings* – (b) consultation with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client (e) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy; (f) review of or discussion relating to any written or oral communication from legal counsel.

*From Mission Viejo Homeowners' Association Inc. Policy Regarding Conduct of Meetings adopted April 20, 2011