

Meeting Minutes

November Executive Board (Board of Directors) Meeting

Mission Viejo Homeowners' Association, Inc.

The executive board meeting was held at Holy Love Lutheran Church

4210 South Chambers Road

Aurora, CO 80014

November 19, 2013

6:45 PM – 8:41 PM

1. Call to Order, Establishment of quorum
 - a. 6:45 pm
 - b. Todd McMahon, Alan Engels, Tom Brandhorst, Jeremiah Banigan
2. Open Members' Forum
 - a. none
3. Approval of Minutes
 - a. Todd makes motion to accept minute, Alan Seconds, Unanimous in the affirmative.
4. Review of Financial Matters
 - a. Alan was not able to get to it because of personal matters, he will present next month
5. Committee Reports
 - a. Welcome Committee – 17 homes some outstanding costs. She has enough literature until January
 - b. Garden Club – Laying down mulch in the garden and has been doing a great job
 - c. Business –
 - i. Java Cup – was wondering if we could do shorter periods than one year
 - ii. ASBN – will be meeting at the beginning of each month. This will be a potential source of discounts.
6. Unfinished Business Agenda
 - a. Holiday Hayride – 12/14/2013 – 4:30 – 8:30 pm – Holy Love meet at the Chambers side of the Church. Music, Decorations, Setup starts at 3:45.
 - b. Holiday Light Contest – We need to get signs for the winning and runner-up for 10 homes. Alan will be taking care of it this weekend. Jeremiah will be reaching out to Karin Nielson to be a judge for the Holiday.
 - c. Annual Meeting –
 - i. PAR Officer, Animal Control, Andrea Pearson, Bob Broom, Council-at-Large, Middle School and High School Principals.
 - ii. Discount Cards – Art work looks good
 - iii. Electronic Voting Contract – Alan spoke with James the owner of the company and the cost for the electronic voting and delivery of the discount cards is \$2300 this is 300 more than we agreed upon. We can include phone voting for a total of \$2500 this is a 295 discount on the actual cost of phone voting. Alan makes the motion to accept and Todd seconds. Tom notes that we are still saving \$100 over last year's costs. Unanimous in the affirmative.

- d. Annual Budget –
 - i. Electronic Voting - is marked as a Priority Spending.
 - ii. Increase to website costs, signage is at \$400. Increase to Garden Club, Landscaping, Special Events. Decrease in Welcome Committee, Automation/Technology.
 - iii. Alan makes a motion to recommend the budget as presented with the noted modification, Todd seconds.
 - iv. Unanimous vote in the affirmative.
- e. Remaining funds for 2013
 - i. We have \$3500 in coming expenditures and we will be expecting any ware for \$4000-\$6000 in income. This will bring us above our begin balance for 2013. We are talking to Ironwood to take care of the rest of the dead trees and trimming of the trees from the Fire Station to Kalispell. The total cost would be around \$5500. This purchase is contingent on the receipt of fund from ProDisposal. Todd makes motion to accept this proposal. Tom seconds. Unanimous vote in the affirmative.
- 7. Project Plans and proposals.
 - a. Downtown Union Station – new hall, bus depot, Amtrak is back and Hotel. Alan would like to have the information add to our website.
 - b. Todd will send the link for business development in our Area.
 - c. Todd – newsletters have been put into mailboxes and we have received notice from the Post Office. Looked into 501c3 and we are not setup as a charitable organization. We need to a clearer vision of where we would like the HOA to be.
- 8. Announcements
 - a. Happy Birthday to Troy, and Tom’s birthday is this weekend.
 - b. For the annual meeting we need everyone to be there at 5:45 so that we are ready to start @ 6:30 pm, do we want to provide snacks and door prizes to be discussed at the next month’s meeting?
 - c. Todd – we have a sobriety house in our neighborhood. Todd contacted Bob Broom to determine the legal issues in single family homes. Code Enforcement is aware of the issue but has done minimal amount of work to determine violations to city code. We will continue to monitor and reach out to the city.
- 9. Meeting End –
 - a. 8:41 pm
 - b. Alan makes motion to end meeting Tom seconds, Unanimous vote in the affirmative