

**Meeting Minutes**  
November Executive Board (Board of Directors) Meeting  
**Mission Viejo Homeowners' Association, Inc.**

The executive board meeting was held at Holy Love Lutheran Church  
4210 South Chambers Road  
Aurora, CO 80014  
February 18, 2013  
6:37 PM – 8:08 PM

- 1) Call to Order, Establishment of quorum
  - a) 6:37pm
  - b) Tom Brandhorst, Troy Haller, Jillian Biggs, Alan Engels, Jeremiah Banigan
- 2) Open Member Forum
  - a) None
- 3) Approval of Minutes
  - a) Incorrect Date, Missing Troys last name and remove comma between Todds name
  - b) Alan makes motions to accept minutes with listed changes - Troy 2nds
  - c) Four in the affirmative, 1 Abstains, motion passes
- 4) Review of Financial Matters
  - a) Only estimated balance was used for December meeting the actual balance is listed in this month's financial report. Current balance is 7929.74. Troy asks why did we pay ProDisposal? Alan answers that this is the payment for garbage truck for neighborhood cleanup.
  - b) Tom makes motion, Jillian 2nds –
  - c) Unanimous vote in the affirmative, motion passes
- 5) Committee Reports
  - a) No reports for Welcome or Garden.
  - b) 4th of July - Makes motion to pay \$150 for balloon animals. Alan states that at this moment that isn't need as long as it is within the budget proposed.
  - c) March newsletter discusses that we need more people to be involved in the community. Right now under our current budget it would take 50 years to repair the needs to the wall. If everyone supported the HOA we could do it in 6 years.
- 6) Unfinished Business Agenda
  - a) Volunteer Party - We were not able to get the 2/23/2014 date. The currently proposed date is March 9th. Alan makes motion to move to that date. Tom Seconds that motion. We need board members to setup and help where Todd was setting up. Jillian and Tom have volunteered to help.

b) Unanimous vote in the affirmative, motion passes

7) New Business

a) Elaine Lay – Volunteered to serve on the board – Motion

i) She has sent an email to the board expressing her position.

ii) Troy makes motion to table the discussion until April meeting. As she would not be available until that date anyway. Tom seconds.

iii) Four in the affirmative, one against, motion passes.

b) Tax Preparation Needs\D&O, Liability Insurance – Informational

i) We are setup on Quickbooks online we have given access to the Accountant so that he can work on our taxes and will be charged the same rate that we have in the past.

ii) D&O Insurance will be coming up and it will have an increase of 2-4%. Some will be paid online and some will be paid via check.

c) Webcasting –

i) Can we enhance our ability to broadcast without commercials? We have been using the ting mifi have been using was the

d) Can we have the ability to have residents ask questions via webcast?

i) Ustream Pro costs \$1200 annual

ii) Justin.tv streams for free but would require the viewers to pay.

iii) Google Hangouts – uses YouTube as its streaming service. It should have no commercials. We will be testing Google Hangouts for quality.

8) Spring clean-up – Date? May 3 or May 17

a) We don't want to use the May 11<sup>th</sup> as it is the day before Mothers Day. Troy proposes that we do May 3<sup>rd</sup>. Troy asks what areas do we want to cover? We typically cover the exterior wall areas in the Spring, and the green belt in the fall. Troy asks can we do the interior as well during the spring. That really depends on how many people will be involved. Troy will contact Excelsior, Alan will contact Mr Pearson, and Tom will High School AVID program.

b) Alan makes motion for May 3<sup>rd</sup>, Tom 2nds.

c) Unanimous vote in the affirmative, motion passes

9) Neighborhood Garage Sale

a) Proposed Date June 6-7

b) Alan will contact Dalene to see if we can use it as a drop off for Arc donation.

c) Alan makes motion, Troy 2nds.

d) Unanimous vote in the affirmative, motion passes

10) New City Ordinance – Chicken – How does it affect Mission Viejo?

a) The city of Aurora has passed that it will allow up to four hens and no roosters within residential properties.

b) The Mission Viejo HOA covenants only permits certain animals within a residence. Chickens are not permitted within these covenants. We have had our covenants reviewed by lawyers and they would stand up in court.

Enforcement of these covenants will follow our existing policies.

11) Kerri Erickson Millerman – is requesting to join the board.

a) Why would you like to join the board? I have been a part of many boards, this is home to me.

b) Troy makes motion to accept Kerri on the board, Jillian 2nds,

c) Unanimous vote in the affirmative, motion passes

d) This term is until the annual meeting until it is accepted.

e) We invite Kerri to join the board.

12) Nominations and Installation of 2014 Board Officers.

a) President – Troy nominated Alan, Tom 2nds – All in Favor

b) Secretary – Kerri nominated Jillian, Tom 2nds – All in Favor

c) Assistant Secretary – Troy volunteers – All in Favor

d) Vice President – Troy nominated Tom, Kerri 2nds – All in favor

e) Treasurer – Troy nominated Jeremiah, Tom 2nds – All in Favor

f) Assistant Treasurer – Tom Volunteers to assist the treasurer.

g) Member at Large – Kerri

13) City of Aurora Project Plan Reviews

a) None

14) Announcements/End of Regular Meeting

a) Alan makes motion to end at 8:08 pm. Kerri 2nds.

b) Unanimous vote in the affirmative, motion passes

The Mission Viejo Board of Directors reserves the right to conduct closed-door executive sessions. This action is authorized under the Board of Directors Policy on the Conduct of Meetings\* – (b) consultation with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client (e) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy; (f) review of or discussion relating to any written or oral communication from legal counsel.

\*From Mission Viejo Homeowners' Association Inc. Policy Regarding Conduct of Meetings adopted April 20, 2011